



## ACCREDITATION SCHEME FOR PROFICIENCY TESTING PROVIDERS

### FEES STRUCTURE

#### 1. Application fee for first accreditation and renewal of accreditation:

Application fee should be submitted with the completed application form. The application fee covers the cost of the process of evaluation of applicants' readiness for accreditation, and other administrative costs involved in processing of applications. The application fee is nonrefundable.

(Processing of the application will start only after effecting the application fee by the Proficiency Testing Provider)

Up to five Proficiency Testing Schemes\* in a specified area of testing, measurement, calibration or inspection.

Application fee	LKR 50 000
Each additional PT Scheme within a specified area	LKR 10 000

(Please see Note 01)

*\*Proficiency Testing Scheme: Proficiency Testing designed and operated in one or more rounds for a specified area of testing, measurement, calibration or inspection*

*If PT Provider operates five schemes (chemical testing of water, food, cement, rubber and fertilizer), application fee is LKR 50 000 and for six schemes LKR 60 000*

*If PT Provider operates five or less PT Schemes in Chemical and Biological areas, Application fee is LKR 100 000*

#### 2. Application fee for scope extension/new specified area:

Scope Extension, for each additional PT Scheme within an accredited specified area	LKR 10 000
Scope Extension, for new specified area	LKR 50 000

(Please see Note 01)

#### 3. Pre-assessment and Initial-assessment fee

Pre-assessment and initial assessments are required for the grant of accreditation for proficiency testing providers as per the rules and procedures and the Proficiency Testing Provider will be charged according to the assessor man-days required to carry out the assessment.

	Assessor man day charge
PT Provider operates in Sri Lanka	LKR 10,000
PT Provider operates in SAARC countries	USD 275
PT Provider operates in other countries	USD 400

(Please see Note 02)

SRI LANKA ACCREDITATION BOARD FOR CONFORMITY ASSESSMENT				
Title: Fees Structure – Proficiency Testing Provider			Doc No : PT-RG (P) – 01	
Issue No: 01	Date of Issue: 2019-06-03	Rev No: 00	Date of Rev :	Page: 01 of 03

### Local Assessments

Transportation and lodging expenses of assessment team, will be either charged separately or the client has the option to arrange as per the assessment plan.

### Foreign assessments

Following expenditure to be borne by the Proficiency Testing Provider.

- Airfare & Transport (Assessors home to airport & local travel related to assessment)
- Accommodation and meals of the assessment team

(Please see note 03)

### 4. Annual Recognition Fee:

An annual fee to be paid for each specified area from the date of accreditation granted based on the number of PT Schemes and PT rounds conducted during the previous year as detailed below.

Number of PT Rounds per year in a specified area	1 -10	11 -20	Above 20
Up to 5 Proficiency Testing Schemes (as given in the accreditation schedule)	LKR 80 000	LKR 100 000	LKR 150 000
Each Proficiency Testing Scheme above five schemes per field	LKR 5 000	LKR 10 000	LKR 20 000

### 5. Surveillance and Re-assessment fee:

Generally, one surveillance assessment will be carried out per year. Re-assessment will be carried out once in 3 years. Assessment charges for surveillance assessment and re-assessments will be charged according to assessor man-days required to carry out assessment.

#### Assessor man day charge

PT Provider operates in Sri Lanka	LKR 10,000
PT Provider operates in SAARC countries	USD 275
PT Provider operates in other countries	USD 400

(Please see Note 02)

### Local Assessments

Transportation and lodging expenses of assessment team, will be either charged separately or the client has the option to arrange as per the assessment plan.

### Foreign assessments

Following expenditure to be borne by the Proficiency Testing Provider.

- Airfare & Transport (Assessors home to airport & local travel related to assessment)
- Accommodation and meals of the assessment team

(Please see note 03)

SRI LANKA ACCREDITATION BOARD FOR CONFORMITY ASSESSMENT				
Title: Fees Structure – Proficiency Testing Provider			Doc No : PT-RG (P) – 01	
Issue No: 01	Date of Issue: 2019-06-03	Rev No: 00	Date of Rev :	Page: 02 of 03

## **6. Certificate of Accreditation:**

A Proficiency Testing Provider will be issued with one certificate of accreditation.  
Each additional copy will be charged

LKR 5 000

(Please see Note 01)

## **7. Local PT Provider with Foreign Accreditation**

If the assessment is conducted in Proficiency Testing Provider operating in Sri Lanka on behalf of foreign accreditation body, fees relevant for foreign assessment will apply.

---

## **NOTES**

### **Note 01**

In case of foreign Proficiency Testing Provider, fee will have to be paid in USD calculated as per the prevailing exchange rate.

### **Note 02**

A sum calculated as 40% of the total assessor man-day charge (assessor man day charge multiplied by the number of assessors) will be charged separately as administrative expenses subject to a minimum of LKR 10 000.

### **Note 03**

#### **Local Assessments**

If travelling is on previous day/ day after the assessment and the travel time is between 03-06 hrs, additional fee for 01 man day per assessor or if the travel time is more than 06 hrs, additional fee for 02 man days per assessor will be added to the assessment fee.

#### **Foreign Assessments**

All expenses of air travel, visa, airport taxes, transport, meals & lodging of assessment team and any additional charges from local authorities will have to be arranged by the Proficiency Testing Provider.

### **Note 04**

All fees are subjected to applicable Taxes.

<b>SRI LANKA ACCREDITATION BOARD FOR CONFORMITY ASSESSMENT</b>			
<b>Title:</b> Fees Structure – Proficiency Testing Provider		<b>Doc No :</b> PT-RG (P) – 01	
<b>Issue No:</b> 01	<b>Date of Issue:</b> 2019-06-03	<b>Rev No:</b> 00	<b>Date of Rev :</b>
			<b>Page:</b> 03 of 03