



## ACCREDITATION SCHEME FOR INSPECTION BODIES

### FEE STRUCTURE

#### **1. Application fee for first accreditation and renewal of accreditation:**

Application fee should be submitted with the completed application form. The application fee covers the cost of the process of evaluation of applicants' readiness for accreditation, and other administrative costs involved in processing of applications. The application fee is nonrefundable. (Processing of the application will start only after effecting the application fee by the Inspection Body)

Application fee for the first field of Inspection	LKR 50 000
Each Additional field of Inspection	LKR 20 000

(Please see Note 01)

#### **2. Application fee for scope extension/new field of accreditation:**

Scope extension within the accredited field of Inspection	LKR 10 000
New field of Accreditation	LKR 50 000

(Please see Note 01)

#### **3. Pre-assessment and Initial-assessment fee:**

Pre-assessment and initial assessment are required for the grant of accreditation under the accreditation criteria and the client will be charged according to the assessor man-days required to carry out the assessment.

	<b>Assessor man day charge</b>
Inspection bodies operate in Sri Lanka	LKR 10,000
Inspection bodies operate in SAARC countries	USD 275
Inspection bodies operate in other countries	USD 400

(Please see Note 02)

#### **Local Assessments**

Transportation and lodging expenses of assessment team, will be either charged separately or the client has the option to arrange as per the assessment plan.

#### **Foreign assessments**

Following expenditure to be borne by the Inspection body.

- Airfare & Transport (Assessors home to airport & local travel related to assessment)
- Accommodation and meals of the assessment team

(Please see note 03)

SRI LANKA ACCREDITATION BOARD FOR CONFORMITY ASSESSMENT			
Title: Fee Structure – Accreditation of Inspection Bodies		Doc No: IB-RG (P) -01	
Issue No: 10	Date of Issue: 2019-06-03	Rev No: 00	Date of Rev:
		Page: 01 of 03	

#### **4. Annual Accreditation fee:**

Annual Accreditation Fee for each field to be paid annually from the date of accreditation, as given below.

Annual Accreditation fee formulae for each field is; **Annual Fee = Section A + Section B**

<b>No of Inspection methods</b>	<b>Section A</b>			<b>Section B</b>		
	<b>Main location of Inspection Body</b>			<b>Number of additional locations of Inspection Body and annual fee per location</b>		
	<b>Number of Inspection reports per year</b>			<b>Number of locations</b>		
	<b>0- 1000</b>	<b>1001-3000</b>	<b>3001 &lt;</b>	<b>1 -50</b>	<b>51-100</b>	<b>Above 100</b>
1-5	80 000	100 000	120 000	2 000	3 000	5 000
6 -10	90 000	120 000	150 000	3 000	4 000	6 000
11 – 15	100 000	140 000	180 000	5 000	7 000	9 000
Above 15	120 000	160 000	200 000	6 000	8 000	10 000

(Please see Note 01)

#### **5. Surveillance and Re-assessment fee:**

Generally, one surveillance assessment will be carried out per year. Re-assessment will be carried out once in 3 years. Assessment charges for surveillance assessment and re-assessments will be charged according to assessor man-days required to carry out assessment.

#### **Assessor man day charge**

Inspection bodies operate in Sri Lanka	LKR 10,000
Inspection bodies operate in SAARC countries	USD 275
Inspection bodies operate in other countries	USD 400

(Please see Note 02)

#### **Local Assessments**

Transportation and lodging expenses of assessment team, will be either charged separately or the client has the option to arrange as per the assessment plan.

#### **Foreign assessments**

Following expenditure to be borne by the Inspection body.

- Airfare & Transport (Assessors home to airport & local travel related to assessment)
- Accommodation and meals of the assessment team

(Please see note 03)

<b>SRI LANKA ACCREDITATION BOARD FOR CONFORMITY ASSESSMENT</b>			
<b>Title:</b> Fee Structure – Accreditation of Inspection Bodies			<b>Doc No:</b> IB-RG (P) -01
<b>Issue No:</b> 10	<b>Date of Issue:</b> 2019-06-03	<b>Rev No:</b> 00	<b>Date of Rev:</b>
			<b>Page:</b> 02 of 03

## **6. Certificate of Accreditation:**

An Inspection Body will be issued with one certificate of accreditation.

Each additional copy will be charged

LKR 5 000

(Please see Note 01)

## **7. Local Inspection Bodies with Foreign Accreditation**

If the assessment is conducted in an Inspection Body operating in Sri Lanka on behalf of foreign accreditation body, fees relevant for foreign assessment will apply.

---

## **NOTES**

### **Note 01**

In case of foreign inspection bodies, fee will have to be paid in USD calculated as per the prevailing exchange rate.

### **Note 02**

A sum calculated as 40% of the total assessor man-day charge (assessor man day charge multiplied by the number of assessors) will be charged separately as administrative expenses subject to a minimum of LKR 10 000.

### **Note 03**

#### **Local Assessments**

If travelling is on previous day/ day after the assessment and the travel time is between 03-06 hrs, additional fee for 01 man day per assessor or if the travel time is more than 06 hrs, additional fee for 02 man days per assessor will be added to the assessment fee.

#### **Foreign Assessments**

All expenses of air travel, visa, airport taxes, transport, meals & lodging of assessment team and any additional charges from local authorities will have to be arranged by the Inspection body.

### **Note 04**

All fees are subjected to applicable Taxes.

<b>SRI LANKA ACCREDITATION BOARD FOR CONFORMITY ASSESSMENT</b>			
<b>Title:</b> Fee Structure – Accreditation of Inspection Bodies		<b>Rev No:</b> 00	<b>Doc No:</b> IB-RG (P) -01
<b>Issue No:</b> 10	<b>Date of Issue:</b> 2019-06-03	<b>Date of Rev:</b>	<b>Page:</b> 03 of 03
<b>Reviewed by:</b>		<b>Approved by:</b>	