

GUIDELINES FOR PREPARATION OF SUB-LICENSE AGREEMENT FOR USE OF ILAC – LABORATORY COMBINED MRA MARK

1. Scope:

This guideline provides a framework for preparation and use of sub-license agreement which is required to be contractually made by an accredited laboratory for use of ILAC MRA Mark in combination with the Accreditation Symbol issued by the SLAB.

2. Responsibility: Authorized Officer/ Authorized Representative of Accredited CAB

3. Reference Documents: AC-FM-38 – ILAC Laboratory Combined MRA Mark

4. Guidelines

The conditions which are related to the use of ILAC Laboratory combined MRA Mark are given below. Authorized representatives of accredited CABs shall be aware that violation of any of the following conditions and the requirements as agreed in AC-FM-38 may lead to suspension or withdrawal of the accreditation granted by the SLAB.

4.1 The combined MRA Mark shall be used in its original designed artwork and proportions as agreed upon with the SLAB.

4.2 If the mark is to be reproduced, the mark shall not be smaller than 20mm across. However the SLAB symbol and ILAC MRA Mark shall be legible and shall not appear in a size that renders the SLAB or ILAC names unreadable.

4.3 In the combined mark, it is preferable that both the SLAB and ILAC MRA marks are in similar proportions. If any deviation exists, any dimension of either mark shall not be approximately + or – 5% of the size of other mark.

4.4 ILAC MRA Mark nor SLAB symbol nor combined MRA mark shall be used on business cards, either alone or as part of the laboratory combined MRA Mark for the purpose of promoting or recognizing persons.

4.5 The combined MRA mark shall be used only in its horizontal orientation and not be rotated. It shall not be used on a background that will impede readability.

4.6 The combined MRA Mark shall always be used as a complete mark for all application requirements. Photocopies of logos from other documents shall not be used.

4.7 Both the SLAB symbol and ILAC MRA Mark in the combined MRA Mark shall be positioned in such a manner that one may be either above, below or on either side, but shall appear in close proximity to each other.

4.8 The SLAB symbol or combined MRA mark shall be used only for the purpose of promoting accreditation services provided by the laboratory within the scope of accreditation granted. Use of them shall not give any incorrect or misleading impression as to the purpose, extent or limitations of SLAB or ILAC MRA.

4.9 The use of SLAB symbol or combined MRA mark shall be restricted only to the related accredited services recognized by the SLAB.

SRI LANKA ACCREDITATION BOARD FOR CONFORMITY ASSESSMENT				
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