



Training Programmes -2018

Sri Lanka Accreditation Board for Conformity Assessment

General Instructions:

- All interested parties are requested to fill separate reservation form for each programme and submit to the SLAB and settle the payments and complete registration process at least one week before the programme.
- Reservations will be done **first come first serve basis**
- For Assessor Training maximum number of participants is 20 and other general training programmes maximum number of participants is 45.
- For Assessor Training, Application form for Assessor Training, Reservation Form and updated CV are required to complete registration. Please download relevant forms from SLAB website.
- A copy of ISO/IEC 17025: 2017 will not be provided. Therefore, participants are requested to bring your standard.
- Reservation slip could be download from the SLAB website
- All dates are given as tentative dates and can be changed due to unavoidable circumstances and if there is no adequate minimum number of participants (15-20).
- Cancellation of programmes will be notified to registered participants in advanced and highlighted in the plan.
- Additional Training on ISO/IEC 17025:2005 may be arranged on request of laboratories.
- Venue of the programme is SLAB training room unless specified in the training schedule or notified by the SLAB
- Before send your reservation form, please check the target group and qualification criteria (only for assessor training)
- Charges indicated in the plan may be changed due to government tax policies and revised fees will be changed accordingly.

Contact Details:

Address: Sri Lanka Accreditation Board , No 104 A, Kithulwatte Road, Borella.

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Contact Persons:

A) Testing / Calibration Laboratories, Inspection Bodies and PT Providers

Ms. Tharangi Mudalige, Assistant Director (**TM**) – 0112689157/58 Ext 204 tharangi@slab.lk

Ms. W P Lasanthika, Management /Accounts Assistant (**WPL**) – 0112689157/58 lasanthika@slab.lk

B) Medical Laboratories, Certification Bodies & GHG Validation & verification Bodies

Mr. Niranjana Kannangara, Assistant Director (**NK**) – 0112689157/58, niranjana@slab.lk

Ms. Nelum Dias, Management /Accounts Assistant (**ND**) – 0112689157/58, nelum@slab.lk

Month	Title of the training programme	Proposed dates	Target group	Payments	Remarks
January	Aspects of Metrology in ISO/IEC 17025:2015 Standard	12 th & 13 th	SLAB Assessors/ Technical Experts	Free of Charge	Funding Assistance from EU-Sri Lanka Trade Related Assistance Programme /UNIDO Contact – TM & WPL
	General Awareness on ISO 15189:2012– Medical Laboratories	24 th and 25 th	Laboratory Directors Heads of laboratories Consultants Laboratory Technologists	LKR 11 734.69 (LKR 10000/=+ 15% VAT - 1530.61 +2% NBT -204.08)	Contact – NK & ND
	Internal Auditing of Laboratory Management System ISO/IEC 17025:2005	29 th & 30 th	Certification Bodies, Inspection Bodies, Laboratories, R & D Institute, Regulatory Bodies, Universities	LKR 11 734.69 (LKR 10000/=+ 15% VAT - 1530.61 +2% NBT -204.08)	Contact – TM & WPL
February	Implementation of ISO 15189: 2012 for Biochemistry testing laboratories	15 th	Heads of laboratories Consultants Laboratory Technologists	LKR 7 040.82 (LKR 6000/= +122.45 NBT 2% + 918.37 VAT 15%)	Contact – NK & ND
	General Awareness of ISO/IEC 17025:2017	19 th	SLAB Accredited, Applicants & Potential Laboratories	Free of Charge (Venue to be decided)	Funding Assistance from EU-Sri Lanka Trade Related Assistance Programme /UNIDO Contact – TM & WPL
	General Awareness of ISO/IEC 17025:2017	20 th	SLAB Assessors /Trainee Assessors	Free of Charge (Venue to be decided)	Funding Assistance from EU-Sri Lanka Trade Related Assistance Programme /UNIDO Contact – TM & WPL
	1 st Assessor Training for transition to ISO/IEC 17025:2017	21 st to 23 rd	Qualified & Selected internal & external Assessors As TOT Programme	Free of Charge	Funding Assistance from EU-Sri Lanka Trade Related Assistance Programme /UNIDO (Venue : SLAB training hall) Contact – TM & WPL

Month	Title of the training programme	Proposed dates	Target group	Payments	Remarks
	Implementation of ISO 15189: 2012 for Haematology testing laboratories	28 th	Heads of laboratories Consultants Laboratory Technologists	LKR 7 040.82 (LKR 6000/= +122.45 NBT 2% + 918.37 VAT 15%)	Contact – NK & ND
March	General Training Transition of Laboratory Quality Management system to ISO/IEC 17025:2017	08 th & 09 th	Accredited & Applicant Testing / Calibration Laboratories	LKR 11 734.69 (LKR 10000/=+ 15% VAT - 1530.61 +2% NBT -204.08)	Contact – TM & WPL
	2 nd Transition Assessor Training Course for SLAB Assessors - Testing & Calibration as per ISO/IEC 17025:2017	22 nd , 23 rd & 24 th	Selected SLAB Qualified internal and external Assessors	Free of Charge	Funding Assistance from EU-Sri Lanka Trade Related Assistance Programme /UNIDO (Venue : SLAB training hall) Contact – TM & WPL
	1 st General Awareness on ISO/IEC 17011: 2017 and changes to SLAB documents	27 th	Selected SLAB Qualified internal and external Assessors	Free of Charge	Funding Assistance from EU-Sri Lanka Trade Related Assistance Programme /UNIDO (Venue : SLAB training hall) Contact – TM & WPL
	Training on Internal Auditing of Laboratory Management Systems – Medical Laboratories (ISO 15189:2012)	28 th and 29 th	Heads of laboratories Consultants Laboratory Technologists	LKR 11 734.69 (LKR 10000/=+ 15% VAT - 1530.61 +2% NBT -204.08)	Contact – NK & ND
April	General Training Transition of Laboratory Quality Management system to ISO/IEC 17025:2017	19 th & 20 th	Accredited & Applicant Testing / Calibration Laboratories	LKR 11 734.69 (LKR 10000/=+ 15% VAT - 1530.61 +2% NBT -204.08)	Contact – TM & WPL
	2 nd General Awareness on ISO/IEC 17011: 2017 and changes to SLAB documents	23 rd	Selected SLAB Qualified internal and external Assessors	Free of Charge	Funding Assistance from EU-Sri Lanka Trade Related Assistance Programme /UNIDO (Venue : SLAB

Month	Title of the training programme	Proposed dates	Target group	Payments	Remarks
					training hall) Contact – TM & WPL
	General Awareness on ISO/IEC 17065: 2012- Product Certification	24 th	Certification Bodies Regulatory Bodies Potential Certification Bodies Potential scheme owners	Free of charge	Funding Assistance from EU-Sri Lanka Trade Related Assistance Programme /UNIDO Contact – NK & ND
May	3 rd Transition Assessor Training Course for SLAB Assessors - Testing & Calibration as per ISO/IEC 17025:2017	3 rd , 4 th & 5 th	Selected SLAB Qualified internal and external Assessors	Free of Charge	Funding Assistance from EU-Sri Lanka Trade Related Assistance Programme /UNIDO (Venue : SLAB training hall) Contact – TM & WPL
	General Training on ISO/IEC 17020:2012	11 th & 12 th	Inspectors Regulatory Bodies	LKR 11734.69 (LKR 10000/=+ 15% VAT - 1530.61 +2% NBT -204.08)	Sinhala & English Medium Contact – TM & WPL
	Implementation of ISO 15189: 2012 for Histopathology laboratories	17 th	Heads of laboratories Consultants Laboratory Technologists	LKR 7 040.82 (LKR 6000/= +122.45 NBT 2% + 918.37 VAT 15%)	Contact – NK & ND
	Implementation of ISO 15189: 2012 for Microbiology laboratories	23 rd	Heads of laboratories Consultants Laboratory Technologists	LKR 7 040.82 (LKR 6000/= +122.45 NBT 2% + 918.37 VAT 15%)	Contact – NK & ND
June	General Awareness on ISO/IEC 17021-1: System Certification	13 th	Certification Bodies Regulatory Bodies Potential Certification Bodies	LKR 7 040.82 (LKR 6000/= +122.45 NBT 2% + 918.37 VAT 15%)	Contact – NK & ND
	Internal Auditing as per ISO/IEC 17025: 2017	18 th & 19 th	Accredited & Applicant Testing / Calibration Laboratories	LKR 11 734.69 (LKR 10000/=+ 15% VAT - 1530.61 +2% NBT -204.08)	Contact – TM & WPL

Month	Title of the training programme	Proposed dates	Target group	Payments	Remarks
	ISO 15189: 2012 for Sample Collection Centres	22 nd	Heads of laboratories Consultants Sample Collection Centres Phlebotomists	LKR 7 040.82 (LKR 6000/= +122.45 NBT 2% + 918.37 VAT 15%)	English and Sinhala medium Contact – NK & ND
June	General Training Transition of Laboratory Quality Management system to ISO/IEC 17025:2017	25 th & 26 th	Accredited & Applicant Testing / Calibration Laboratories	LKR 11734.69 (LKR10000/=+ 15% VAT -1530.61 +2% NBT -204.08)	Contact – TM & WPL
July	Documentation of Laboratory Quality Management System as per ISO/IEC 17025:2017	5 th & 6 th	Accredited & Applicant Testing / Calibration Laboratories	LKR 11734.69 (LKR10000/=+ 15% VAT -1530.61 +2% NBT -204.08)	Contact – TM & WPL
	ISO 15189:2012: Development of Quality manual and Operating Procedures	12 th and 13 th	Laboratory Directors Heads of laboratories Consultants Laboratory Technologists	LKR 11734.69 (LKR 10000/=+ 15% VAT -1530.61 +2% NBT -204.08)	Contact – NK & ND
	General Training Transition of Laboratory Quality Management system to ISO/IEC 17025:2017	16 th & 17 th	Accredited & Applicant Testing / Calibration Laboratories	LKR 11734.69 (LKR 10000/=+ 15% VAT -1530.61 +2% NBT -204.08)	Contact – TM & WPL
	Assessor Training on ISO/IEC 17065: 2012 – Product Certification	Postponed	Certification Bodies Regulatory Bodies Potential Certification Bodies	LKR 11 734.69 (LKR 10000/=+ 15% VAT -1530.61 +2% NBT -204.08)	Funding Assistance from EU-Sri Lanka Trade Related Assistance Programme /UNIDO Contact – NK & ND
August	General Training on ISO/IEC 17020:2012	6 th & 7 th	Inspectors Regulatory Bodies	LKR 11734.69 (LKR 10000/=+ 15% VAT -1530.61 +2% NBT -204.08)	Sinhala & English Medium Contact – TM & WPL
	Basic Training on Quality Management, Calibration and Measurement uncertainty based on ISO 15189: 2012 for Technologists	Postponed to November 22 nd & 23 rd	Laboratory Technologists	LKR 11734.69 (LKR 10000/=+ 15% VAT -1530.61 +2% NBT -204.08)	Sinhala medium Contact – NK & ND
	General Awareness on ISO/IEC 17024: 2012 – Personnel Certification	13 th	Certification Bodies Regulatory Bodies Potential Certification Bodies	LKR 7 040.82 (LKR 6000/= +122.45 NBT 2% + 918.37 VAT 15%)	Contact – NK & ND

Month	Title of the training programme	Proposed dates	Target group	Payments	Remarks
	Assessor Training on ISO/IEC 17024:2012	15 th to 17 th And 28 th & 29 th	Certification Bodies Regulatory Bodies Potential Certification Bodies and individuals fulfil SLAB's qualification criteria given below	Free of Charge	Funding Assistance from EU-SL Trade Related Assistance Programme /UNIDO- Contact -NK & ND
	Five Day Assessor Training Course on ISO/IEC 17025: 2017	20 th to 24 th	For those who fulfill SLAB Assessor qualification (Please see below table for more information)	LKR 58 673.47 (LKR 50 000/= + 1020.41 NBT 2% + 7653.06 VAT 15%)	Venue : SLAB training hall Contact – TM & WPL
	Extensive Training Course on ISO/IEC 17025:2017 & ISO 15189	13 Saturdays From 1 st September to 24 th November	For Quality Managers Consultants Technical Managers Laboratory Managers	LKR 117346.94 (LKR 100000/=+ 15% VAT - 15306.12+2% NBT -2040.82)	13 Saturdays Assignment to be submitted to obtain certificates Contact – NK & ND
September	General awareness on ISO/IEC 17043 and Internal and External Quality Control /Quality Assurance Programmes	3 rd & 4 th	Accredited & Applicant Testing / Calibration Laboratories Potential PT Providers	LKR 11734.69 (LKR 10000/=+ 15% VAT -1530.61 +2% NBT -204.08)	Contact – TM & WPL
	Implementation of ISO 15189: 2012 for Histopathology laboratories	7 th	Heads of laboratories Consultants Laboratory Technologists	LKR 7 040.82 (LKR 6000/=+ +122.45 NBT 2% + 918.37 VAT 15 %)	Contact – NK & ND
	General Training on Laboratory Quality Management system to ISO/IEC 17025:2017	12 th & 13 th	Applicant & Potential new Testing / Calibration Laboratories	LKR 11734.69 (LKR 10000/=+ 15% VAT -1530.61 +2% NBT -204.08)	Contact – TM & WPL
	Training on Internal Auditing of Laboratory Management Systems – Medical Laboratories (ISO 15189:2012)	20 th and 21 st	Heads of laboratories Consultants Laboratory Technologists	LKR 11734.69 (LKR 10000/=+ 15% VAT -1530.61 +2% NBT -204.08)	Contact – NK & ND
	Documentation of Laboratory Quality Management System as per ISO/IEC 17025:2017	27 th & 28 th	Accredited & Applicant Testing / Calibration Laboratories	LKR 11 734.69 (LKR 10000/=+ 15% VAT -1530.61 +2% NBT -204.08)	Contact – TM & WPL
	Internal Auditing as per ISO/IEC 17025: 2017	4 th and 5 th	Accredited & Applicant Testing / Calibration Laboratories	LKR 11 734.69 (LKR 10000/=+ 15% VAT -1530.61 +2% NBT -204.08)	Contact – TM & WPL
	Internal Auditing as per ISO/IEC 17020: 2012	10 th & 11 th	Accredited & Applicant Inspection Bodies	LKR 11 734.69 (LKR 10000/=+ 15% VAT -1530.61 +2% NBT -204.08)	Contact – TM & WPL

Month	Title of the training programme	Proposed dates	Target group	Payments	Remarks
October	General Awareness on ISO 14065: Greenhouse Gases - Requirements for Greenhouse Gas Validation and Verification Bodies for use in Accreditation or other Forms of Recognition	12 th	GHG V/V Bodies Regulatory Bodies Potential GHG V/V Bodies	LKR 7 040.82 (LKR 6000/= +122.45 NBT 2% + 918.37 VAT 15%)	Contact – NK & ND
	Implementation of ISO 15189: 2012 for Biochemistry testing laboratories	26 th	Heads of laboratories Consultants Laboratory Technologists	LKR 7 040.82 (LKR 6000/= +122.45 NBT 2% + 918.37 VAT 15%)	Contact – NK & ND
November	General Awareness on ISO/IEC 17021-1:2015- System Certification	12 th to 14 th	Certification Bodies Regulatory Bodies Potential Certification Bodies	Free of Charge	Funding Assistance from EU-Sri Lanka Trade Related Assistance Programme /UNIDO Contact – NK & ND
	Assessor training on ISO/IEC 17021-1: 2015- System Certification	14 th to 16 th	Certification Bodies Regulatory Bodies Potential Certification Bodies Individuals fulfil SLAB qualification requirements	Free of Charge	Funding Assistance from EU-Sri Lanka Trade Related Assistance Programme /UNIDO Contact – NK & ND
	Basic Training on Quality Management, Calibration and Measurement uncertainty based on ISO 15189: 2012 for Technologists	22 nd & 23 rd	Laboratory Technologists	LKR 11734.69 (LKR 10000/=+ 15% VAT -1530.61 +2% NBT -204.08)	Sinhala medium Contact – NK & ND
	General Training on Laboratory Quality Management system to ISO/IEC 17025:2017	29 th & 30 th	Applicant & Potential new Testing / Calibration Laboratories	LKR11734.69 (LKR10000/=+ 15% VAT -1530.61 +2% NBT -204.08)	Contact – TM & WPL

Month	Title of the training programme	Proposed dates	Target group	Payments	Remarks
December	Implementation of ISO 15189: 2012 for Haematology testing laboratories	4 th	Heads of laboratories Consultants Laboratory Technologists	LKR 7 040.82 (LKR 6000/= +122.45 NBT 2% + 918.37 VAT 15%)	Contact – NK & ND
	Documentation of Laboratory Quality Management System as per ISO/IEC 17025:2017	10 th & 11 th	Accredited & Applicant Testing / Calibration Laboratories	LKR 11 734.69 (LKR10000/=+ 15% VAT -1530.61 +2% NBT -204.08)	Contact – TM & WPL
	ISO 15189: 2012 for Sample Collection Centers	28 th	Heads of laboratories Consultants Sample Collection Centers Phlebotomists	LKR 7 040.82 (LKR 6000/= +122.45 NBT 2% + 918.37 VAT 15%)	English and Sinhala medium Contact – NK & ND

Qualification Criteria for SLAB Assessor Training

Testing laboratories

B.Sc. degree with four (04) years of work experience in a technical field (testing laboratory) and two of which shall be in the assigned field of testing.

Calibration laboratories

B.Sc. degree with four (04) years of work experience in a technical field (calibration laboratory/ instrumentation and repairs) and two of which shall be in the assigned field of calibration

Inspection bodies

B.Sc. degree with four (04) years of work experience in a technical field (inspection activities/ regulatory functions) and two of which shall be in the assigned field of Inspection.

System certification bodies

- B.Sc. degree with four (04) years of work experience in a technical field and two years of which in quality management and quality system auditing.
- Successfully completed Lead auditor course on QMS, EMS, EnMS, FSMS, OHSAS, IMS, ISMS or any other management system.
- Having knowledge on the technology used for manufacturing of items, materials and products or services or they are used or intended to be used.
- Having knowledge and ability to apply relevant standard requirements, processes, HACCP principles, PRPs etc. specially for the food chain sector being assessed for FSMS.
- Having knowledge of the regulatory and statutory requirements, client business sector and cultural and social customs related to the categories and geographic areas to be assessed.
- Having knowledge on FSSC 22 000, FSC

Product certification bodies

- B.Sc. degree with four (04) years of work experience in a technical field (product certification, scheme development) and two years of which in quality management and auditing.
- Having knowledge on the technology used for manufacturing of items, materials and products or services or they are used or intended to be used.
- Having knowledge of the regulatory and statutory requirements, client business sector and cultural and social customs related to the categories and geographic areas to be assessed.
- Having knowledge on Global Organic Textile Standards (GOTS), Good Manufacturing Practices (GMP), Good Agricultural Practices (GAP)

Personnel Certification bodies

- B.Sc. degree with four (04) years of work experience in a technical field (Personnel certification, scheme development) and two years of which in quality management and auditing.
- Having knowledge on the technology used in executing the trade of persons being assessed
- Having knowledge on regulatory and statutory requirements relevant to the trade

- Having knowledge on curriculum development, testing and evaluation of training courses

GHG Validation/ Verification Bodies

- B.Sc. degree with four (04) years of work experience in a relevant technical field
- Having knowledge on the quantification and reporting of GHG emissions and removals at organizational and project level and validation or verification of GHG assertions
- Having knowledge of the regulatory and statutory requirements relevant to GHG Validation/Verification activities